Steps for Converting Movies 1. Choose Open Source to select the folder that contains the file you want to convert.

2. Click on the file(s) you want to convert in the Source Folder list box.

3. Choose Open Destination to select the destination folder where you want the converted file(s) to be placed. To place the files in a new folder, select the New Folder button.

4. Choose the Convert button.

5. Select the conversion options you want for your file(s). To learn more about these options, select the appropriate help topic to the left.

6. Choose the OK button.